



March 11, 2024

Dear Colleagues,

I would like to take this opportunity to share my commitment to internal controls to ethically, efficiently, and effectively use our resources to fulfill our mission. Internal controls verify our compliance with policy and financial activities.

Each of us plays a vital role in internal controls and controlling risk within the university. Cabinet, supervisors, and other leaders are responsible for setting clear goals and expectations, providing a “tone from the top.” It is everyone’s responsibility to follow university policies and procedures, safeguard information and assets, and report unethical behavior to their supervisors. For information about internal controls and how they relate to your work, please visit our [internal controls webpage](#).

Each year, the New York State Division of the Budget requires that we certify our compliance with the New York State Governmental Accountability, Audit, and Internal Control Act. This act requires that we maintain an efficient and effective university internal control program and review predetermined, campus-specific, high-risk areas. Current reviews to certify our 2024 compliance include procurement, human resources, state accounting, student accounts, system access, and accounts payable.

If you have questions about the university’s internal control program or wish to schedule officewide training or private consultation, contact Weisu Ampansiri, director of compliance at weisu.ampansiri@sunyempire.edu in the Office of Administration and Finance.

Thank you for helping Empire State University uphold our shared commitment to integrity and improvement in our business processes.

With gratitude,

A handwritten signature in blue ink that reads "Lisa Vollendorf".

Lisa Vollendorf, Ph.D.
President